



KINGSWAY PLAYGROUP & PRE-SCHOOL CENTRE

ALCOHOL AND SUBSTANCE MISUSE

At Kingsway Playgroup & Pre-School Centre we are committed to providing a safe environment that helps to ensure the welfare of the children in our care. This includes making sure that children are not exposed to adults who may be under the influence of alcohol or other substances that may affect their ability to care for children.

Alcohol

Under the Health and Safety at Work Act 1974, companies have a legal requirement to provide a safe working environment for all of their employees.

Anyone who arrives at the playgroup clearly under the influence of alcohol will be asked to leave.

If they are a member of staff, the playgroup will investigate the matter and will initiate the disciplinary process as a result of which action may be taken, including dismissal.

If they are a parent, the playgroup will judge if the parent is suitable to care for the child. The playgroup may call the second contact on the child's registration form to collect them.

If a child is thought to be at risk the playgroup will follow the safeguarding children/child protection procedure and the police/children's social services may be called.

If anyone arrives at the playgroup in a car under the influence of alcohol the police will be contacted.

Staff, students, parents, carers, visitors, contractors etc. are asked not to bring alcohol on to the playgroup premises.

Substance misuse

Anyone who arrives at the playgroup under the influence of illegal drugs, or any other substance including medication, that affects their ability to care for children, will be asked to leave the premises immediately.

If they are a member of staff, an investigation will follow which may lead to consideration of disciplinary action, as a result of which dismissal could follow.

If they are a parent, the playgroup will judge if the parent is suitable to care for the child. The playgroup may call the second contact on the child's registration form to collect them.

If a child is thought to be at risk the playgroup will follow the safeguarding procedure and the police may be called.

The playgroup will contact the police if anyone (including staff, students, volunteers, contractors and visitors) is suspected of being in possession of illegal drugs or if they are driving or may drive when under the influence of illegal drugs.

If they are a member of staff serious disciplinary procedures will be followed.

If a member of staff is taking prescriptive medication that may affect their ability to work, they must inform the playgroup manager as soon as possible to arrange for a risk assessment to take place.

Safeguarding

If a parent or carer is clearly over the alcohol limit, or under the influence of illegal drugs and it is believed the child is at risk we will follow our safeguarding procedures and contact Local Authority children's social care team and the police.

Staff will do their utmost to prevent a child from travelling in a vehicle driven by them and if necessary the police will be called.

Where an illegal act is suspected to have taken place, the police will be called.